

Meeting Minutes
March 1, 2011
West Boylston
TOWN WIDE PLANNING COMMITTEE

TWPC members present: Mr. Gaumond, Mr. Simmarano, Ms Dunne, Ms. Meola, Mr. Fishbein, Ms. Pare, Mr. Owanisian

TWPC members absent: Ms. Harris, Mr. Phillips, Ms. Engelbart, and Dr. Tashjian

The TWPC meeting was called to order by the Chairman, Leon Gaumond, at 7:08 pm.

Motion by Ms. Dunne, to approve the minutes of 12-7-2010. Seconded by Ms. Pare. All in favor.

Motion Ms. Pare to accept an amended Annual Town Report and submit it to Ms. Lucier. Seconded by Ms. Dunne. All in favor.

Updates on Master Plan Chapters

Mr. Gaumond spoke to the TWPC about recent conversation that he had with the Town Clerk about the census 2010 process. According to the information from the Town Clerk, the Summary Files will be completed by April 2012 which was sooner than Mr. Gaumond thought would be the case. A discussion ensued about moving the completion date of the Master Plan update until such time as the census information would be certified. This certification could have a major effect on the tables and data found in the Master Plan. Motion by Ms. Pare to delay rewrite of the Master Plan to the Fall of 2012 in order to get certified census data in the Master Plan. Seconded by Ms. Dunne. Mr. Owanisian suggested we amend the motion to send out through the website all currently accepted draft chapters so the citizens can see the work done thusfar. All in favor.

Mr. Gaumond will announce this at the May Town Meeting and to the Board of Selectmen.

Chapter 1: Executive summary will be done after all other chapters are done.

Chapter 2: Welcome to West Boylston: Mr. Gaumond offered a working draft for comment by the committee. Mr. Fishbein suggested removing the tables of the SWOT exercise and to include it as an Appendix after ranking the tables. He feels the Chapter doesn't seem to read as a cohesive body of work. He also suggested an overview/introduction be added and rewrite as Past-Present-Future chapter.

Chapter 3: Land Use/Zoning: Ms. Pare announced that the Planning Board has been reviewing and have made some changes. She provided an update on the Affordable Housing review process and our efforts to determine whether or not the Town has met a 1/5% land exemption. She, Mr. Gaumond, Mr. Vignaly and Ms. Harris will begin a review process on this.

Chapter 4: Population/Housing: Mr. Gaumond reported that the Housing Production Plan draft is nearly completed. Ms. Harris and Ms. Meola are still working on this chapter.

Chapter 5: Economic Development: Mr. Fishbein has completed his draft.

Chapter 6: Transportation: Mr. Salate is still working on it and has coordinated the completion with departing DPW Director Westerling. They are close to a draft.

Chapter 7: Open Space: Ms. Engelbart is still working on this draft.

Chapter 8: Cultural: This chapter appears to be done.

Chapter 9: Facilities: This chapter appears to be done.

Chapter 9(a): Services: This chapter appears to be done.

Chapter 10: Finances: This chapter appears to be done.

Appendix A: This chapter appears to be done.

Appendix B: Mr. Owanisian reported that Mr. Kane and he worked on a draft and it is finished.

He pointed out that the school strategic plan is soon to be completed and a delay in the writing of the Master Plan will allow the School Department to include that plan as an Appendix in the Master Plan.

Review of the implementation guide

The TWOC reviewed the Implementation section on Economic Development and Housing and voted proposed changes (as attached). Motion by Ms. Pare to approve the changes, seconded by Mr. Fishbein. All in favor. Mr. Gaumond will make the corrections and will distribute to the committee at the next meeting.

Next meeting will be held on April 5, 2011 at 7:00 p.m.

Motion by Ms. Meola to adjourn, seconded by Mr. Fishbein. Meeting concluded at 8:40p.m.

Leon A. Gaumond Jr., Town Administrator